

**SCHEDULE “A”  
DISCLOSURE FORM**  
for a Business or Program to Operate on York University Premises

**Name of Individual:**

**Faculty / Department:**

**Name of Business/Program:**

**Business/Program**

1. Please describe the Business or Program for which this disclosure is being made.

2. What is your involvement with the Business or Program?

3. What is the involvement of York University faculty, students or staff in the Business or Program? Please provide details.

4. What York University property, resources or facilities are being used for the Business or Program?

**Enterprise**

5. What is the name of the company, firm or other enterprise (the “Enterprise”) that is proposing to enter into an agreement with York University in connection with operating the Business or Program on York University premises? Who are the directors, officers, shareholders/members/principals and affiliates of the Enterprise?

6. Please describe the research, business or other contract/transaction with York University proposed by the Enterprise.

7. What is the business or area of specialty of the Enterprise?

8. What is the address of the registered office of the Enterprise? Where does the Enterprise carry on its business or activities?

9. What research, business or other contract/transaction has the Enterprise already entered into with York University or its employees? What other project, research, business or other contract/transaction do you have that is sponsored by or related to the Enterprise?

10. What equipment, materials or services will be or may be purchased from the Enterprise?

**Interest**

11. What is the nature of your participation, affiliation, or business interest in the Enterprise? Are you a sole proprietor, partner, shareholder, investor, joint venturer, debtor or creditor of the Enterprise?

12. What is the nature, scope and time commitment of your activity in the Enterprise? Please provide any supporting documents.

13. Is any person with whom you have a non-arm's length relationship (including but not limited to that of a spouse or spousal equivalent, parent, child or sibling, or a person with whom there exists, or has existed, a close personal relationship) involved in the Enterprise or the Business or Program? How?

14. What is your relationship with those persons or enterprises that may have a direct or indirect financial interest in the results of the Business or Program?

**Remuneration**

15. Do you or any person with whom you have a non-arm's length relationship receive or expect to receive remuneration, gifts, benefits or favours from the Enterprise or in connection with the Business or Program? What is the nature of such remuneration, gifts, benefits or favours?

16. Do you or any person with whom you have a non-arm's length relationship, intend to acquire an economic interest in any enterprise that may benefit from the Business or Program? Please provide details.

**Declaration**

In submitting this disclosure, I affirm that the above information is accurate and true. I agree to inform York University immediately if the information changes.

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Signature

Date

Witness